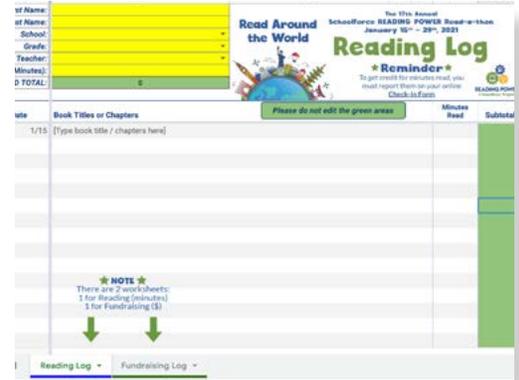


★ Track Your Reading Minutes and Donations ★

You will keep track of your reading minutes and donations in an online **Google Tracking Sheet**. The **Google Tracking Sheet** is for your personal use during Reading Power. You will not submit it to the Reading Power team until the event is over. This is just like the reading log and donation form printouts from previous years.

How do you find your Google Tracking Sheet?

Your teacher will share a link to the **Google Tracking Sheet** template with you on the first day of Reading Power. You can then access it in BRSSD Google Drive, Google Classroom or Seesaw. If you have misplaced the link, or if a parent will be tracking minutes and donations for you, you can create a copy of the template [here](#).



★ Report Your Progress to the Reading Power Team ★

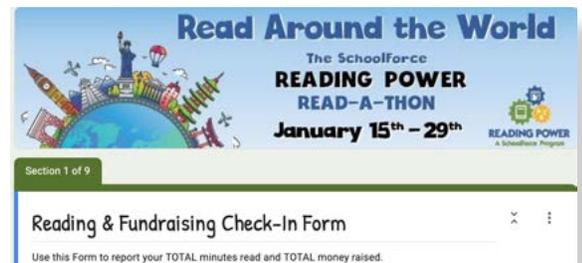
You will **report** your TOTAL reading minutes and donation amounts to the Reading Power team using an online **Google Check-in Form**. After you complete the Form the first time, you will **UPDATE** your existing **Google Check-in Form**; you should NOT create another Form. You can update the **Google Check-in Form** as frequently as you like! This is how the Reading Power team will know how everyone is doing (reading minutes, donation amounts) during the event. This is just like the check-in sessions we used to do on campus twice a week.

You can create your first **Reading & Donation Google Check-In Form** using the link below. Remember: Create the Form once, then update it while logged in to your BRSSD account, or by using the link that will be emailed to you after you submit it.*

Do not create multiple Forms!

Reading & Donation Check-In Form Link

* *Note:* For students in lower grades who do not use their BRSSD email account (TK-2), your mom or dad can fill out the Form for you using their own email account. That way you and they will be able to access your existing Form more easily.



★ How to See Your School's Progress ★

You will be able to see your school's latest totals in an online world map. The Reading Power team will update this world map each Tuesday and Friday afternoon at [ReadingPowerFun.org](https://www.ReadingPowerFun.org).

Reminder: During Reading Power, the Reading Power team doesn't look at your **Google Tracking Sheet**. We only look at your **Google Check-in Form** submissions to update the world maps. So you need to update your **Google Check-in-Form** regularly, or else we won't know what you've been up to!



READING POWER
A SchoolForce Program